

5.0 Accountability

5.1 University Policies and Practices

CARES will comply with the University of Guelph's policies and practices.

5.2 Terms of Existence

The term of existence for CARES is limited to the successful obtainment of funds and projects related to the core mandate which focuses on increasing farm-level alternative energy developments for Ontario. As long as there is an interest in these types of renewable energy systems, CARES will continue to have a presence.

Review of the Centre – If the energy or economic situation for agricultural activities in this region substantially changes from CARES original mandate, the Board of Directors will order a review of the operations and will scrutinize the Centre's reason for existence.

Termination of the Centre will be based upon the results of the annual review and/or an ongoing lack of operating budget over three consecutive years.

5.3 Mechanism for Review

The Executive Director will oversee an annual review of the Centre's activities and progress and communicate this to Senate via an annual report. This review will be published and disseminated to the CARES Board of Directors, Dean of OAC and other University of Guelph representatives. The annual review will address such items as:

- CARES profile
- CARES participants/stakeholders/governance
- Annual highlights
- Research highlights
- Financial report
- Progress report

5.4 Liability

CARES will follow the University of Guelph's liability guidelines. Specifically, CARES reduce liability issues for the University of Guelph by:

- Complying with the University of Guelph's policies and guidelines for worker safety including: fire safety; emergencies; incident reporting and investigation; personal protective equipment; safe work procedures; equipment policy; hazardous materials; biosafety; non-hazardous waste management; and, occupational health.
- Ensuring that all protocols and agreements are properly documented and signed
- Ensuring that all CARES employees be provided with the required Health and Safety training such as WHMIS, WSIB and Occupational Health and Safety.

In addition, all research projects will first be approved by the Office of Research, University of Guelph.